



New Hope Christian Counseling: Confidentiality Statement

Given the sensitive and personal nature of client information, the policy of New Hope Christian Counseling (NHCC) is to treat all information with the upmost discretion and respect. All client information and correspondence will be kept strictly confidential.

Only NHCC counselors and office staff have access to client records. Every reasonable effort is made to ensure the security of client information. All client files are secured in locked file cabinets, all doors to the facility are locked during non-business hours.

PLEASE NOTE - While confidentiality of client information is essential, our counselors are mandated required reporters, and there are times when client information may be shared with appropriate authorities and/or social agencies. These would include:

- The client is actively suicidal or expressing suicidal ideation.
- The client has threatened, attempted, or committed bodily harm to another individual.
- The client has threatened, attempted, or committed physical or sexual abuse of a child.
- The client shares plans to commit a crime.

It would be irresponsible and unethical for NHCC to not take appropriate action so as to protect the physical, spiritual, and emotional well-being of both the client and other parties involved.

Disclosure: *By signing and dating below,*

- *I understand the information in the section above.*
- *I am aware that all information gathered during counseling appointments will be kept confidential and will not be discussed with any persons who are not NHCC staff.*
- *I give permission to share confidential information if any of the fore mentioned situations arise as noted in the "Please Note" section above.*

Signature: _____

Date: _____